

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendices

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix Number	Title/Description	Page
1	Extracts from Service Level Agreement between Derbyshire County Council and Rural Action Derbyshire (July 2021-April 2023)	ii -iii
2	Summary of Partners/ Organisation worked with during the FDCP Pilot, their locations across Derbyshire, and operating status.	iv
3	Template for Semi- structured Interview with Stakeholders: Group 1 Pantry Organisers	v
4	Summary of Performance against Service Level Agreement Key Performance Indicators	vi
5	FDCP Membership Survey Postcard: PDF	vii
6	FDCP Members Case Studies Two Examples of Thankyou cards/letters from CP Members	vii-ix
7	Social Value Calculations	x
8	Evaluation Participants' Information and Consent Form (ESR)	xi-xii
9	Communication with Participants to organise evaluation visits and interviews	xiii
10	FDCP Membership Survey: Fixed Responses All Pantries Analysis Anonymised	xiv

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 1: Extracts from Service Level Agreement between Derbyshire County Council and Rural Action Derbyshire (July 2021 -April 2023)

Part 1 – Aims and objectives

- Building a network of Community Shops and Pantries across Derbyshire that give people access to good quality, affordable and nutritious food locally.
- Utilising existing networks of partners to provide support to individuals and families with financial/economic challenges, in order to strengthen personal resilience.
- Adopting a model that enables community shops and pantries to be self-financing and sustainable within 2 years, e.g. not-for profit/social enterprise

Part 2 - Outputs / Outcomes

- Reduced reliance and dependency on emergency foodbanks
- Potential to restore and strengthen people’s self-esteem and improved mental wellbeing.
- Increase in self-reliance and community resilience by supporting people to help their budgets go further and reduce the risk of falling into debt and crisis.
- Expansion of opportunities to support people with additional ‘wrap-around’ advice services to maximise their income.
- Opportunities to provide community shop/pantry customers with additional services to support them, for example with their food knowledge and cooking skills.
- Reduction in reliance on grant funding amongst the community food sector in the medium to long term

Evaluation of Feeding Derbyshire Community Pantries Pilot

Key Performance Indicator	Target Project Lifetime
8 community pantries	8
1 community pantry per District/Borough (8)	1/8
Number of Members	600
Number of shoppers per week	150
Cost of weekly shop	n/a
Value of weekly shop (minimum £25)	£25
Number of Volunteers (minimum 2 per pantry)	16
FDCP Network meetings 3 per year	6
FDCP Training Sessions 3 per year	6
FDCP Resource Pack	1
Customer Case study 1 per year	2
Conduct Customer Feedback Survey	1

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 2: Summary of Partners/ Organisation worked with during the FDCP Pilot, their locations across Derbyshire, and operating status

	Name of Organisation/Pantry	Location District/Borough	Status @ November 2023
1	Eckington Community Pantry	North East Derbyshire	Operational May 2021
2	Farmer's Larder: Hurst Farm	Derbyshire Dales	Operational October 2021
3	Freedom: Stepping Stones	Bolsover	Operational June 2022
4	Gussies Pantry	Chesterfield	Operational June 2021
5	Hill Street Baptist	South Derbyshire	In Development
6	Holmewood Community Pantry	North East Derbyshire	Not Progressed
7	New Mills Youth & Community	High Peak	Not Progressed
8	Oscari Community Pantry	Amber Valley	Operational April 2022
9	Rhubarb Farm: Mobile Unit	Bolsover	Not progressed
10	Salcare Community Pantry	Amber Valley	Operational October 2022
11	Sandiacre	Erewash	Not Progressed
12	Stonebroom Community Pantry	North East Derbyshire	Operational March 2023
13	Storehouse @ the Brook	Bolsover	Operational June 2021
14	The Edge: Staveley	Chesterfield	In Development
15	1538 Community Interest Co.	Amber Valley	Not Progressed

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 3: Template for Semi- structured Interview with Stakeholders: Group 1 Pantry Organisers

Name of Community Pantry	
Date of Interview	
Name(s) of Participant(s)	

Evaluation Theme	Questions: Please Tell me	Response
Achievements	About the achievements of your pantry...	
Challenges so far	About the challenges you've experienced setting up & running the community pantry ...	
Support RAD/FD	About the support you've had from RAD/Feeding Derbyshire with the development of your pantry...	
Support Others	About support you've had from other organisations/individuals...	
Learning Highs & Lows	About the things you've learned along the way...	
Customers/ Users	What your customers/users say about the community pantry...	
On-going Challenges	About the on-going challenges and any opportunities you can think of...	
Looking Ahead	What needs to happen for your pantry to continue and develop...	
Any other comments or feedback		

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 4: Summary of Performance against Service Level Agreement Key Performance Indicators

Key Performance Indicator	Target Project Lifetime	Actual	Comments
8 community pantries	8	8	Achieved
1 community pantry per District/Borough (8)	1/8	5/8	Year 3: development work to set up in remaining districts /boroughs
Number of Members	600	2788	Exceeded
Number of shoppers per week	150	528	Exceeded
Cost of weekly shop	n/a	£5 - £7.50	
Value of weekly shop (minimum £25)	£25	£30 - £75	Exceeded
Number of Volunteers (minimum 2 per pantry)	16	47	Exceeded
FDCP Network meetings 3 per year	6	8	Exceeded Plus Regular engagement of projects through Network WhatsApp
FDCP Training Sessions 3 per year	6	6	Achieved Intro' setup/Funding/Loan Sharks/CAB & Welfare Rights/Digital Inclusion/ Healthy Eating & Nutrition Plus access to Feeding Britain Webinars
FDCP Resource Pack	1	1	Achieved Scheduled for review 2024/25
Customer Case study 1 per year	2	6	Exceeded
Conduct Customer Feedback Survey	1	1	Achieved October 2023

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 5: FDCP Members Survey Postcard



CPN EVALUATION MEMBERSHIP COMMENT CARD BLANK.pdf

Please tell us how your pantry has helped you. Write your comments below and/or read the comments on the right and TICK the ones you agree with.

Please write your own comments below:

Please tick all that apply

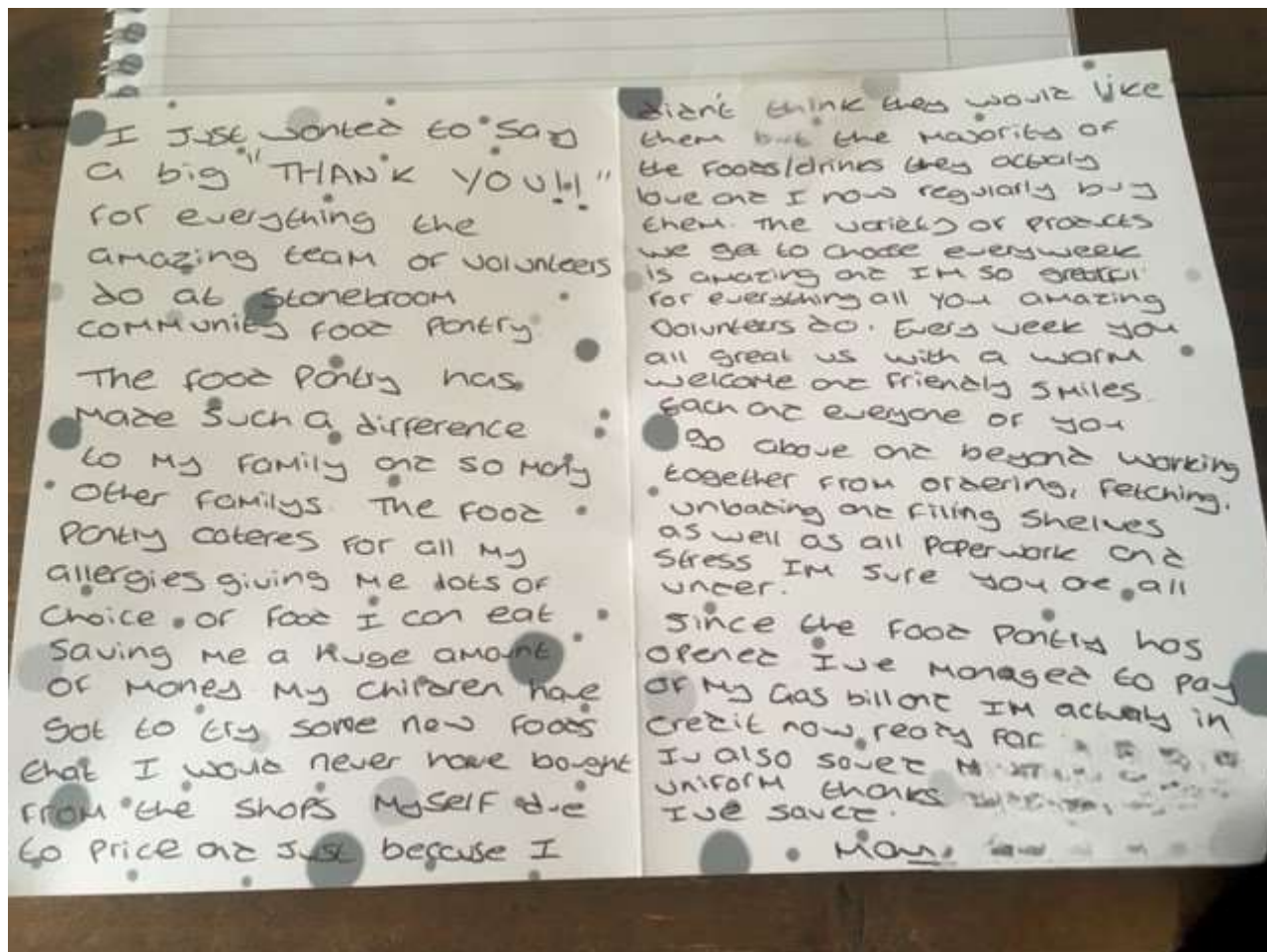
Being a member of the pantry has helped me ...

- Feed myself and my family*
- Manage my money better*
- Get support with money worries*
- Save money to pay other bills and/or debts*
- Eat more healthily*
- Get out of the house more*
- Feel less lonely*
- Make new friends*
- Feel better about myself*
- Worry less about shopping for food*
- Get support with health issues*
- Feel less anxious and/or depressed*

Thank you for your participation.

Appendix 6 : FDCP Members Case Studies

Example 1: Thankyou Card from Community Pantry Member



Evaluation of Feeding Derbyshire Community Pantries Pilot

Example 2: Thankyou Letter from Community Pantry Member

5th September 2023

Testimonial for my local food pantry: Derbyshire.

Id Like to say a huge thank-you to Derbyshire Council for proving my food in the areas food pantry as it's a wonderful help in so many ways, especially at the moment.

I am registered disabled and moved to the county under extreme safeguarding circumstances and found out about the panty last year via facebook.

I am very nervous by nature due to my past, so to go into a new environment took courage on my part but I qualified for the help so thought I would give it a go if only once.

I now use the pantry almost every single week and have never looked back.

The volunteers & staff are absolutely lovely, the choice and variety of food enables me to have a far healthier and varied diet than I would have on my limited income.

My quality of life has been helped so much with the help in the community, its wonderful to get treats and goodies id never be able to afford and I look forward every week to see what new food stuffs there are to try.

I have a cat, he's my world I rescued him and he's been with me for 10 years next month, every so often kind souls donate animal food too and that's an enormous help as are the toiletries and cleaning products etc.

The pantry real has enhanced my life in ways id never had imagined and I am so glad I found the courage to step over the threshold that day.

Many thank to all that help!

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 7: Social Value Calculations



SVE _ Community Pantry Evaluation v2.pdf

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 8 : Participants' Information and Consent Form

Please read each statement carefully *see note	Initial to indicate your consent
I confirm that I have read and understood the information sheet and have had the opportunity to think about the information and ask questions	
I confirm that my involvement in this evaluation is voluntary and that I am free to leave the evaluation at any time, without giving any reason (and this won't affect any services I may be receiving)	
I understand that any information or quotes (exact words) used from this study will be completely anonymous and that I and/or our project will not be able to be directly identified.	
I give permission for our discussion to be audio-recorded.	
I agree to take part in this Evaluation	
Signature:	
Date:	

****Note: The ethical framework for the Community Pantries Evaluation is based on Social Research Ethics Guidance (revised 2021). The statements in this consent form have been adapted from the guidance document, full version is available via the link: <https://the-sra.org.uk/common/Uploaded%20files/Resources/SRA%20Research%20Ethics%20guidance%202021.pdf>.***

Evaluation of Feeding Derbyshire Community Pantries Pilot

Thank you for agreeing to take part in the **Community Pantries Evaluation**. The responses we gather are confidential and will not be attributed to single organisations. Below is a Privacy Notice which provides further details on how your information is used.

Privacy Notice – Feeding Derbyshire Network Contacts

We store your personal data in order to contact you about information and services that may be of interest to you as a Feeding Derbyshire Network contact

We store your personal data to:

- contact you regarding the Feeding Derbyshire network
- share your contact details with other food projects, where we have your consent, so that you are able to work together and share good practice

Rural Action Derbyshire takes your privacy seriously. If you have any questions regarding your personal data we can be contacted by:

Telephone: 01629 592970

Email at: info@ruralactionderbyshire.org.uk

Writing to: Rural Action Derbyshire, Town Hall, Bank Road, Matlock, Derbyshire DE4 3NN

The latest full privacy notice for Feeding Derbyshire Network Contacts can be provided in hard copy on request.

Rural Action Derbyshire is a Charitable Company Limited by Guarantee, Registered in England
Company Number 3320404 Charity Number 1061531 VAT Number 253691980

Following the visit and interview if you have any questions about the purpose, process and use of the evaluation, or how the information will be used, please contact:

Mandy Chambers Mjchambers103@btinternet.com

07999 888 202

Or

Paula Dealtry p.dealtry@ruralactionderbyshire.org

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 9: Communication with Participants to organise evaluation visits and interviews

Email 1: Introduction & Request

Hi XXX

Hope this finds you well

As you'll know from the Affordable Food/Community Pantry Network meetings, we are evaluating the first 2 years of the Community Pantries pilot. The evaluation will capture the valuable work that you are doing to support your local communities and the report will be used to try to secure funding in the future.

To help us with this important piece of work, we would like to come and visit your pantry on XXX at XXX. We would like to spend approximately 1 and a half hours with you, and this will include looking around the pantry premises.

Please confirm that this will be a convenient time for our visit, and we will then send you further details of the evaluation process and what it involves.

We look forward to hearing from you and seeing you again in August.

With warmest wishes

Mandy and Paula

Feeding Derbyshire

Email 2: Confirmation & GDPR Consent

Hi XXX

Thank you for agreeing to participate in the evaluation of Feeding Derbyshire Community Pantries pilot.

As arranged in our previous email, we'll be visiting your pantry on **XXXX 2023 at XXXX**. The evaluation visit will involve a semi-structured interview and a short tour of the pantry, there will also be an opportunity for you to ask questions.

At the start of the interview, we'll provide details about the evaluation, explain how the information gathered will be used and discuss your consent and privacy. You will then be asked to sign a consent form to confirm your participation, please see a copy attached for your information in advance.

We look forward to seeing you again this week, in the meantime, please get in touch if you have any questions before our visit.

ATTACHMENTS: CONSENT FORM

Evaluation of Feeding Derbyshire Community Pantries Pilot

Appendix 10: FDCP Membership Survey: Fixed Responses:

All Pantries Analysis Anonymised

		Community Pantry : REFERENCE											
		TOTAL No.	CP1	CP2	CP3	CP4	CP5	CP6	CP7	CP8	TOTAL No.	Percentage	Social Value
	Number of feedback cards returned	273	21	19	45	38	31	7	51	61	273		TBA
Question No	Question Topic												
		273											
1	Feed self & family	271	21	19	45	38	31	5	51	61	271	99	
2	Manage money better	159	12	13	23	19	16	4	41	31	159	58	
3	Support with finances	71	6	2	13	12	10	2	10	16	71	26	
4	Save money for other bills &/or debt	180	15	10	29	28	25	6	33	34	180	66	
5	Eat more healthily	127	14	8	20	16	12	3	31	23	127	47	
6	Get out more	150	13	4	28	20	18	3	23	41	150	55	
7	Feel less lonely	108	8	8	19	12	12	2	18	29	108	40	
8	Make friends	157	8	8	32	19	17	3	28	42	157	58	
9	Feel better about self	100	7	5	20	11	9	1	18	29	100	37	
10	Worry less	217	21	12	39	31	25	6	42	41	217	80	
11	Support with health issues	52	2	0	10	10	10	1	6	13	52	19	
12	Feel less anxious	121	8	4	19	20	19	2	18	31	121	44	